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2800 S. Hamilton Road • Columbus, OH 43232

January 7, 2015

To The Parents/Guardians of: James Smith Jr
615 Southwood Ave
Columbus, OH 43207

We hope all is well with you on this wonderful day. I am writing you this letter because it has been 5 days (35 hours of class instruction) since we have seen James Smith Jr. I sent a post card to him for encouragement and wanted to let you know that the offer made on the post card of helping James where he is, is still open.

We understand that life gets pretty difficult and school sometimes gets placed on the backburner. Please call me at 614-322-7970, so that we can discuss James's options, whether it be in terms of life or education. As you know, it is very important to complete school and I will do everything in my power to help James accomplish this task. CityPrep has many resources that can help aid him in his goal of attending school. Please get in contact with us to prevent the Truancy Process from starting. We want to help in anyway we can.

Remember we are here for James; CityPrep is not the same without him.

Sincerely,

Kerry Hill, Director